

Notice of a Meeting

Performance Scrutiny Committee

Thursday, 21 September 2017 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

Councillors:

Nick Carter

Liz Leffman

Emily Smith

Mike Fox-Davies

Charles Mathew

Michael Waine

Tony Ilott

Glynis Phillips

Liam Walker

Notes: *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

Date of next meeting: 5 October 2017

What does this Committee review or scrutinise?

- The performance of the Council and to provide a focused review of:
 - Corporate performance and directorate performance and financial reporting
 - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Liz Brighthouse E.Mail: liz.brighthouse@oxfordshire.gov.uk
Policy & Performance Officer	-	Katie Read, Policy & Partnership Officer Tel: 07584 909530 Email: katie.read@oxfordshire.gov.uk
Committee Officer	-	Colm Ó Caomhánaigh, Tel 07393 001096 colm.ocaomhanaigh@oxfordshire.gov.uk

Peter G. Clark
Chief Executive

September 2017

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - Guidance note on back page of the agenda**
3. **Minutes (Pages 1 - 6)**

To approve the minutes of the meeting held on 15 June 2017 and to receive information arising from them.

4. **Petitions and Public Address**
5. **Thames Valley Police Annual Report (Pages 7 - 26)**

10.05

A presentation from the Chief Constable, Thames Valley Police, will address performance against the 2016/17 delivery plan and introduce the 2017/18 plan.

6. **Oxfordshire County Council Fire and Rescue Service Annual Report 2016/17 (Pages 27 - 50)**

10.45

Report by Chief Fire Officer Simon Furlong: Director of Community Safety Services

Community Safety Services Annual Report 2016-17 is produced for the County Council, Councillors and members of the public to provide them with a review of the Service's performance over the last financial year. Community Safety Services set realistic but challenging performance measures every year, aligned to our 365alive vision.

The Committee is RECOMMENDED to approve the publication of this Annual Report 2016-17.

7. **Draft Community Risk Management Plan (CRMP) Action Plan 2018/19 (Pages 51 - 62)**

11.20

Report by Director for Community Safety & Chief Fire Officer.

The following projects will be included within the fire authority's CRMP for the fiscal year 2018/19:

- Project 1: Establishing Community Safety Advocates or Wardens. (ACO Grahame Mitchell)
- Project 2: To increase the diversity of the operational workforce in order to reflect the community that we serve. (David Heycock)
- Project 3: To review resourcing of our fire protection service delivery and the effective enforcement of fire safety legislation in the County. (Richard Webb)
- Project 4: Implement the outcomes of the 2017/18 review whole-time shift duty system (David Heycock)

Our medium term financial plan and supporting business strategies underpin the proposals within our CRMP action plan.

The Committee is RECOMMENDED to approve the publication and public consultation of this Community Risk Management Action Plan.

8. Safer Oxfordshire Partnership Community Safety Agreement 2016-17
(Pages 63 - 92)

11.55

Report by the Director of Community Safety and Chief Fire Officer.

Community safety legislation states that there is a requirement for an annual countywide Community Safety Agreement in two tier local authority areas. The agreement provides a joined-up approach to community safety service delivery in order to enable more effective and co-ordinated strategic planning across partner agencies and to ensure sustainable and lasting improvements in delivering outcomes. It is supported by an annual strategic intelligence assessment which sets out the main trends relating to crime and anti-social behaviour over the previous year.

The Committee is RECOMMENDED to advise on areas of improvement for the partnership in delivering against its priorities for 2017/18.

9. Quarter 1 Business Management Report and Committee work programme (Pages 93 - 114)

12.35

This paper provides details of performance for quarter one 2017-18 for Performance Scrutiny Committee to consider before making comments to Cabinet in October. The report, and any comments made by the Committee, are required so that the Cabinet can monitor the performance of the council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

The Committee is RECOMMENDED to:

- a) Note the performance reported, in particular items which members wish to schedule for future scrutiny, and make any comments necessary for escalation to Cabinet before 17 October;**
- b) Note the ongoing work to improve business management and performance reporting.**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.